



UPM
UNIVERSITI PUTRA MALAYSIA
BERILMU BERBAKTI

**FAKULTI PERHUTANAN
DAN ALAM SEKITAR**
FACULTY OF FORESTRY AND ENVIRONMENT

فاكولتي قرهوتنن دان عالم سكيتر

WWW.FORENV.UPM.EDU.MY

LET'S PREPARE YOUR MOBILITY

1 IDENTIFY

- 1.Type of Mobility you are aiming for
- 2.Faculty/Club you want to be attached to in Home University
- 3.Potential countries and Host University you would like to go



2 APPROACH

- 1.Approach and gather possible participants for your programme
- 2.Approach the Faculty Mobility Coordinator at your Home University



3 PROPOSE

- 1.Discuss and write a proposal and submit it to your Faculty for endorsement
- 2.Receive approval from the Host University to execute the programme



4 ENDORSE

- 1.Get an endorsement for your proposal from your Faculty before executing the program
- 2.Get an endorsement from your Faculty for each participant who will be joining the programme (Endorsement Section in the Outbound Form)



5 APPLY

- 1.Apply for the approval to go overseas and the Outbound Mobility Incentive from the Putra International Centre by submitting the complete documents to the Putra International Centre by the 15th of each month

